# Internal Verification of Assessment Decisions (IV2)

| **Access Centre** |  |
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| **Access to HE Diploma** |  |
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| **Unit Title and Code** |  |
| **Assignment Title** |  |
| **Student Name** |  |
| **Whole Unit or Part Unit** | **List targeted LOs and ACs if a part unit assignment:** |

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| Internal Verifier | | Assessor |
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| Assessment Criteria Checklist  (Graded and Ungraded Units) | | Comments |
| Do the ACs that have been met align with those targeted on the assignment brief? | Y/N\* |  |
| Are there annotations on the student work to show where ACs have been met? | Y/N |  |
| It is clear to the student which ACs have been met. | Y/N\* |  |
| If provided, is formative feedback clear and constructive? | Y/N  N/A |  |
| **If a multi-part assignment** **and all LOs are not met**, feedback complies with QAA regulations and does not specify grades for grading standards. | Y/N\*  N/A |  |
| Where applicable, it is clear to the student which ACs have not been met. | Y/N\*  N/A |  |
| Where applicable, resubmission requirements are clear, and a resubmission date has been identified. | Y/N\*  N/A |  |
| **Grading Standards Checklist**  **(grades should be awarded at unit level only once all LOs and ACs have been met)** | | |
| It is clear to the student what grade has been awarded for each of the 3 grading standards. | Y/N\* |  |
| Feedback justifies the grades awarded. | Y/N\* |  |
| Feedback uses the correct terminology aligned with Merit or Distinction. | Y/N\* |  |
| Feedback is constructive and developmental at all levels (pass, merit, distinction). | Y/N\* |  |
| It is clear to the student what unit grade has been awarded. | Y/N\* |  |

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| Has the student's work been authenticated? | Y/N\* |
| **Are appropriate measures in place to check for plagiarism (including the use of AI)?** | Y/N\* |
| **Do you agree with the assessment decision(s)?** | Y/N\* |

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| **\*If ‘No’ is recorded, the Internal Verifier should recommend remedial action(s) to be taken before assessment decisions are issued to students.** | |
| **Action Required** | **Date Action Completed** |
|  | Click or tap to enter a date. |
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| **General Comments** |
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| **IV of Assessment Decisions Complete** | | | |
| **Internal Verifier Signature** |  | **Date** | Click or tap to enter a date. |